

Edit your own personal profile on the HfMDK website

Updated: 20.12.2024

Link to login

You can find the link to log in to your profile on the HfMDK website at:

<https://www.hfmdk-frankfurt.de/en/thema/edit-profile-website>

Please note the information in the section "Before your first login" if you have never logged into the website before to edit your profile. If you have not yet logged into the website to edit your profile, your account may not yet be activated. This may result in an error message when you try to log in.

Log in
and
edit
your
profile

You can use the following link to log in and edit your profile. You will need the access data for your HfMDK account.

➤ [Log in here](#)

Login

After clicking on the login link, the login screen below will appear.

To edit your profile, log in with your HfMDK account (full user name).

If you don't know your account details, please check the information provided on our website under "HfMDK-Account" (for students, teachers, administration).

HfMDK

Benutzername

Passwort

Anmeldung nicht speichern

Hier können Sie die an Dienst zu übermittelnden Informationen einsehen, die entweder aufgrund einer von Ihnen erteilten Einwilligung oder einer anderen gesetzlichen Grundlage übermittelt werden. Liegt eine Einwilligung von Ihnen vor, kann sie durch Anklicken der Checkbox für die Zukunft widerrufen werden.

Anmelden

- [Passwort vergessen?](#)
- [Hilfe benötigt?](#)

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Confirm data protection notice, if applicable

Confirm the transfer of information in the window that may now appear (either once or for future registrations). also for future registrations).

HfMDK

Sie sind dabei auf diesen Dienst zuzugreifen:
hfmdk-cs.e-fork.net

An den Dienst zu übermittelnde Informationen	
Anzeigename	Test, Drupal
Zugehörigkeit	faculty
Persönliche ID	druTest@staff.hfmdk-frankfurt.de
E-Mail	druTest@staff.hfmdk-frankfurt.de

Zusätzlich wird eine pseudonyme Kennung (transient oder persistent Id) übertragen.

Wählen Sie die Dauer, für die Ihre Einwilligung zur Informationsweitergabe gültig sein soll:

Ich willige ein, dass diese Informationen einmalig übertragen werden.

Ich willige ein, dass diese Informationen in Zukunft an diesen Dienst übertragen werden. Diese Entscheidung kann jederzeit mit der Checkbox auf der Anmeldeseite geändert werden.

Einwilligungen können für die Zukunft jederzeit widerrufen werden. Durch den Widerruf von Einwilligungen wird die Rechtmäßigkeit der aufgrund der Einwilligung bis zum Widerruf erfolgten Verarbeitung nicht berührt. Für bereits übertragene Informationen entfaltet daher der Widerruf keine Wirkung. Kontaktdaten entnehmen Sie bitte der [Datenschutzerklärung](#).

You are now logged in and can see the edit view of your profile.

Certain fields are already filled in for teachers and administration (e.g. with contact details). These were requested by declaration of consent.

Students see an empty profile when they log in for the first time.

You can ignore the red "Error" message (if you see it).

Edit Profile **Abmelden**

Ansicht **Edit** Übersetzen

Error synchronizing username: an account with this username already exists.

Allgemein Inhalt

Language
German

Pronomen

Ich verwende keine Pronomen

BILD

Es sind keine Medienelemente ausgewählt.

Medien hinzufügen

Ein Medieneintrag verbleibend.

Mail

Speichern

Published

Nicht veröffentlicht
Zuletzt gespeichert: 25.10.2021 - 10:38
Autor: simplesamlphp_auth_druTest@staff.hfmdk-frankfurt.de

Personenredaktion benachrichtigen

Personenredaktion benachrichtigen

Folgende Angaben in Ihrem Profil können Sie **nicht** selbst bearbeiten:

- Titel, Vorname und Nachname
- Rolle/Funktion
- Statusgruppe (Lehrende, Studierende, Verwaltung)
- Bei Lehrenden: Fach oder Instrument, Fachbereich
- Bei Studierenden: Studiengang, Hauptfach oder Instrument
- Bei Personen der Verwaltung: Abteilung oder Einrichtung

Wenn Sie diese Angaben ändern möchten, setzen Sie bitte hier den Haken, um die Personenredaktion zu benachrichtigen. Ein/e Redakteur/in wird sich für die Änderung bei Ihnen melden.

Central buttons

Under "View" you can see what your profile looks like. Under "Edit" you can edit the profile. The checkbox "Published" shows you whether your profile is publicly visible on the website.

Under "General" you can edit the general information (contact details, desired pronouns, websites and social media channels). Under "Content" you can add further elements to your profile, e.g. a CV in continuous text, a tabular CV, additional images, videos, etc.).

The screenshot shows a profile editing interface. At the top, there are two buttons: "Edit Profile" and "Abmelden" (Logout), both circled in yellow. Below them, there are three tabs: "Ansicht" (View), "Edit", and "Übersetzen" (Translate). The "Edit" tab is active and circled in red. A red error message is displayed: "Error synchronizing username: an account with this username already exists." Below the error message, there are two tabs: "Allgemein" (General) and "Inhalt" (Content), both circled in green. The "Allgemein" tab is active. Under "Allgemein", there is a "Language" dropdown menu set to "German", a "Pronomen" (Pronouns) section with a checkbox "Ich verwende keine Pronomen" (I do not use pronouns), and a "BILD" (Image) section with a "Medien hinzufügen" (Add media) button. At the bottom left, there is a "Speichern" (Save) button circled in yellow. On the right side, there is a "Published" checkbox circled in red, which is currently unchecked. Below it, the profile status is "Nicht veröffentlicht" (Not published) and the author is "Author: simplesamlphp_auth_druTest@staff.hfmdk-frankfurt.de". There is also a "Personenredaktion benachrichtigen" (Notify editorial staff) section with a checked checkbox and a list of fields that cannot be edited by the user.

By clicking on "Save", you can save your changes at any time (even if your profile has not yet been published). Click on "Log out" to log out of profile editing.

Note: You cannot (yet) translate your profile into English yourself using "Translate".

Fields under "General"

Pronouns

Here you can specify the pronouns you wish to be addressed with. If you activate the checkbox "I do not use no pronouns", a corresponding note will appear on your profile. If you leave the field empty no information about pronouns will appear on your profile.

Show emoji explosion?

For legal reasons, visitors to your profile must first click to agree before they can see your entire profile. To make this a little more appealing and entertaining, emojis can be displayed when they click. You can activate or deactivate this emoji explosion here at any time.

Picture (see also p. 7-9 of these instructions)

You can upload a portrait photo of yourself under Picture. Make sure to upload the picture in high resolution. You must also enter an alternative text (a short image description) and provide details of the photo credit/originator (usually the photographer's name). Make sure that you have the authorization to publish the image on the website and, if in doubt, ask the photographer beforehand.

Mail

Your e-mail address. If possible, you should enter your HfMDK e-mail address here. For administration and permanent teaching staff this is mandatory.

Telephone, mobile, fax

You can enter the relevant telephone numbers here

Room/Office

If you want to enter your room number in your profile, you can enter it here.

Location

Here you can choose from HfMDK buildings. The address is then automatically displayed correctly.

Own website/social media (see also p. 10-12 of these instructions)

Here you can enter links to your own website or social media channels.

Upload a picture as a profile picture

Click on "Add media".

You can upload a photo from your computer via "Select file".

If you upload another photo later, you will see all your available photos in the media database. (At the beginning it will say "no media available" because you have not yet uploaded any photos)

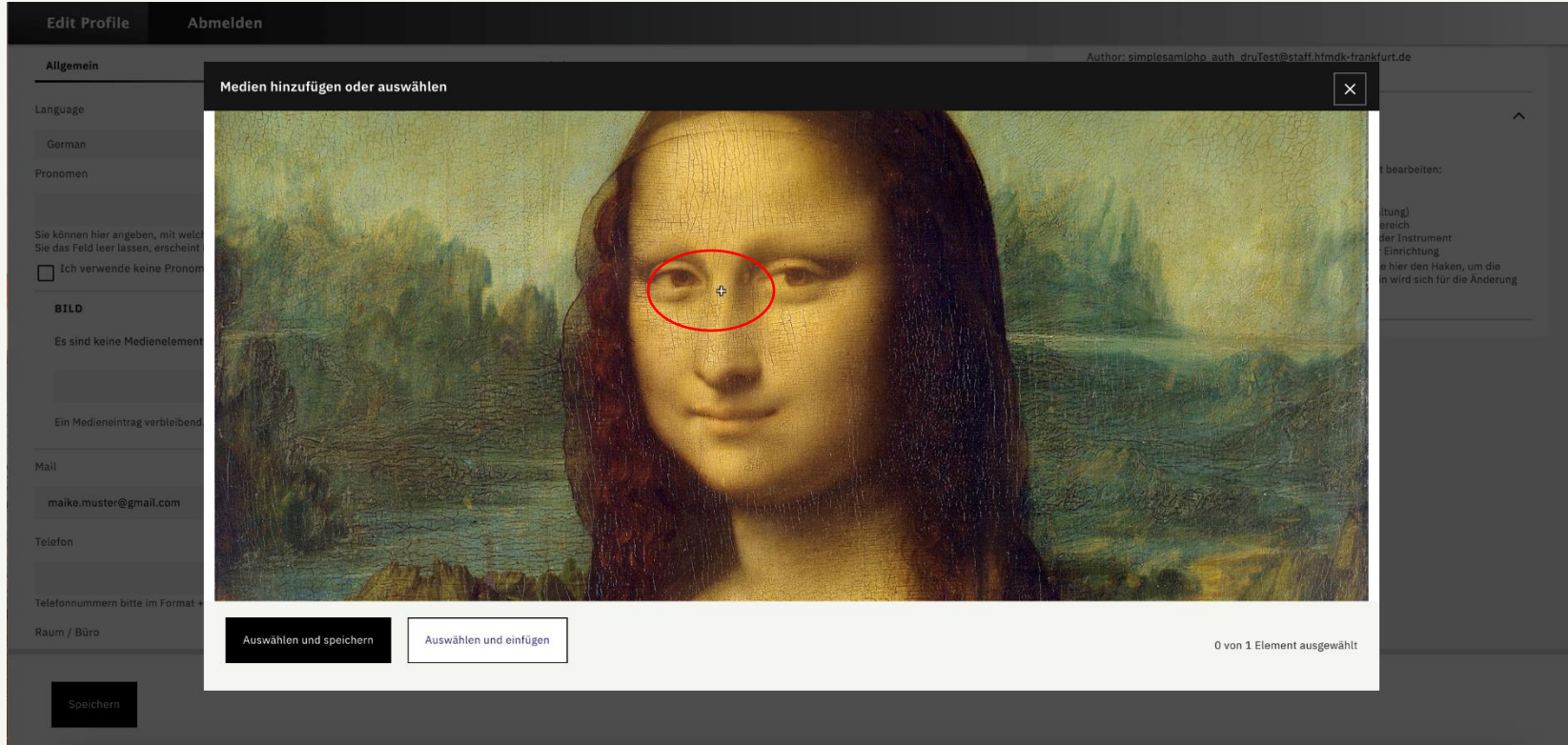
The screenshot shows a web application interface for editing a profile. A modal window titled "Medien hinzufügen oder auswählen" is open. The modal has a close button (X) in the top right corner. Inside the modal, there is a section for "Datei hinzufügen" with a button labeled "Datei auswählen" (circled in green) and the text "keine ausgewählt". Below this, it says "Nur eine Datei möglich. 64 MB Limit. Erlaubte Dateitypen: png gif jpg jpeg." There is a "Filter" section with a table-like structure for filtering media. The table has columns for "Name", "Schlagworte", and "Sort by". The "Sort by" column has a dropdown menu set to "Newest first". Below the filter section is a button labeled "Apply filters". At the bottom of the modal, there is a message "No media available." (circled in red) and a button labeled "Ausgewählte einfügen". In the bottom right corner of the modal, there are icons for "Grid" and "Table" views, and the text "0 von 1 Element ausgewählt". The background shows the profile editing page with tabs for "Allgemein" and "Inhalt", and a sidebar with various profile fields like "Language", "Pronomen", "BILD", "Mail", and "Telefon".

Upload an image: Set focus point

You can set the focus point for each image with the **small cross**.

This is important so that the image section is set appropriately.

For portraits, the focus point is usually set on the person's face.

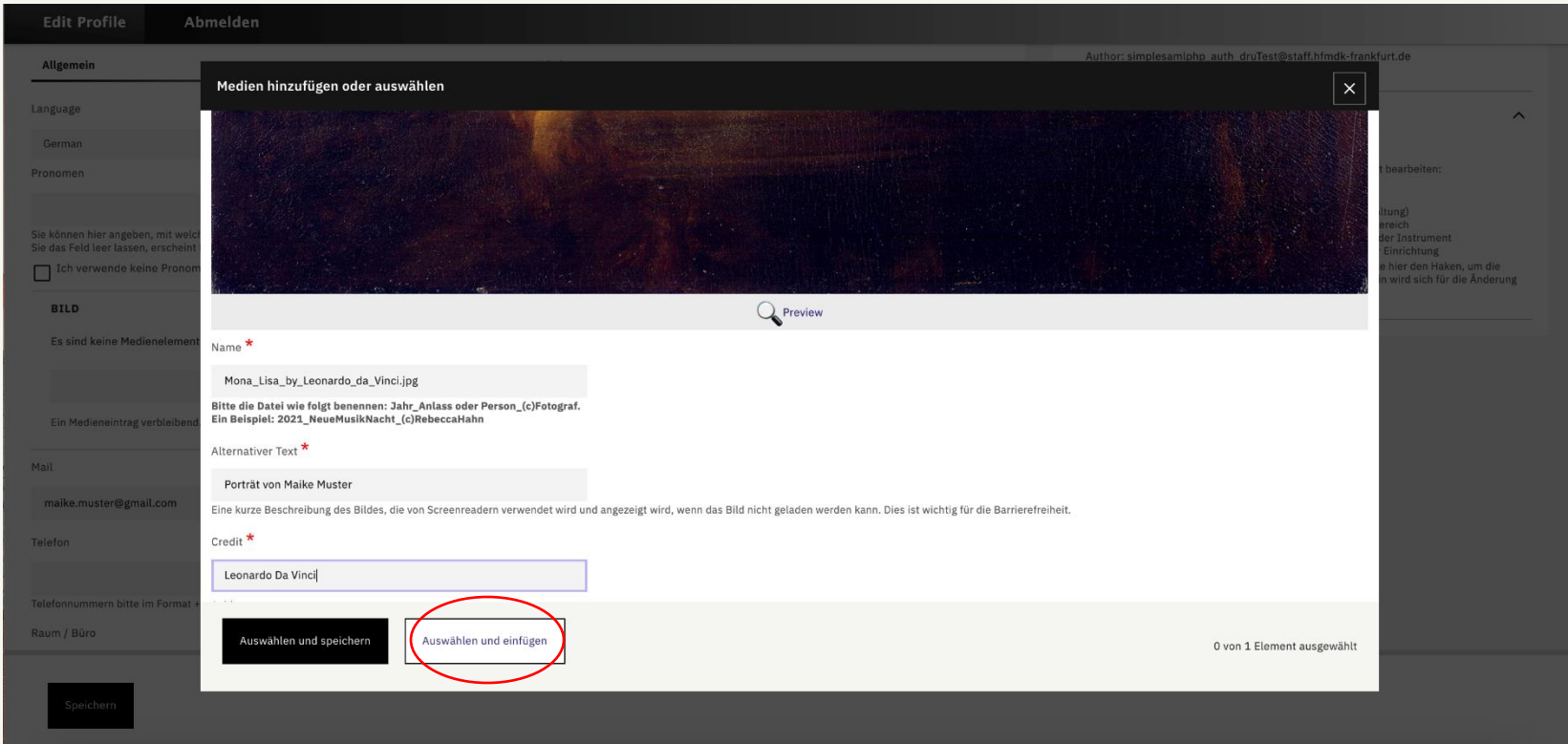


The screenshot shows a web interface with a dark theme. At the top, there are tabs for "Edit Profile" and "Abmelden". Below this is a navigation menu with "Allgemein" selected. The main content area is a media selection dialog titled "Medien hinzufügen oder auswählen" with a close button (X) in the top right corner. The dialog displays a large image of the Mona Lisa painting. A red circle is drawn around a small white crosshair on the painting's face, indicating the focus point. Below the image are two buttons: "Auswählen und speichern" (highlighted in black) and "Auswählen und einfügen". At the bottom right of the dialog, it says "0 von 1 Element ausgewählt". On the left side of the interface, there are sections for "Language" (German), "Pronomen", and "BILD". The "BILD" section shows "Es sind keine Medienelemente". Below this are fields for "Mail" (maiko.muster@gmail.com) and "Telefon". At the bottom left, there is a "Speichern" button.

Upload an image: Alternative text and credit

The alternative text describes what can be seen on the image. This is important, for example, for screen readers that read pages aloud.

In the Credit field, you usually enter the name of the photographer. The photo credit then appears will automatically appear wherever your photo is used on the website.



The screenshot shows a user profile editing interface with a modal window titled "Medien hinzufügen oder auswählen". The modal displays a preview of a dark, textured image. Below the preview, there are several input fields and buttons:

- Name ***: A text input field containing "Mona_Lisa_by_Leonardo_da_Vinci.jpg".
- Alternativer Text ***: A text input field containing "Porträt von Maike Muster".
- Credit ***: A text input field containing "Leonardo Da Vinci".

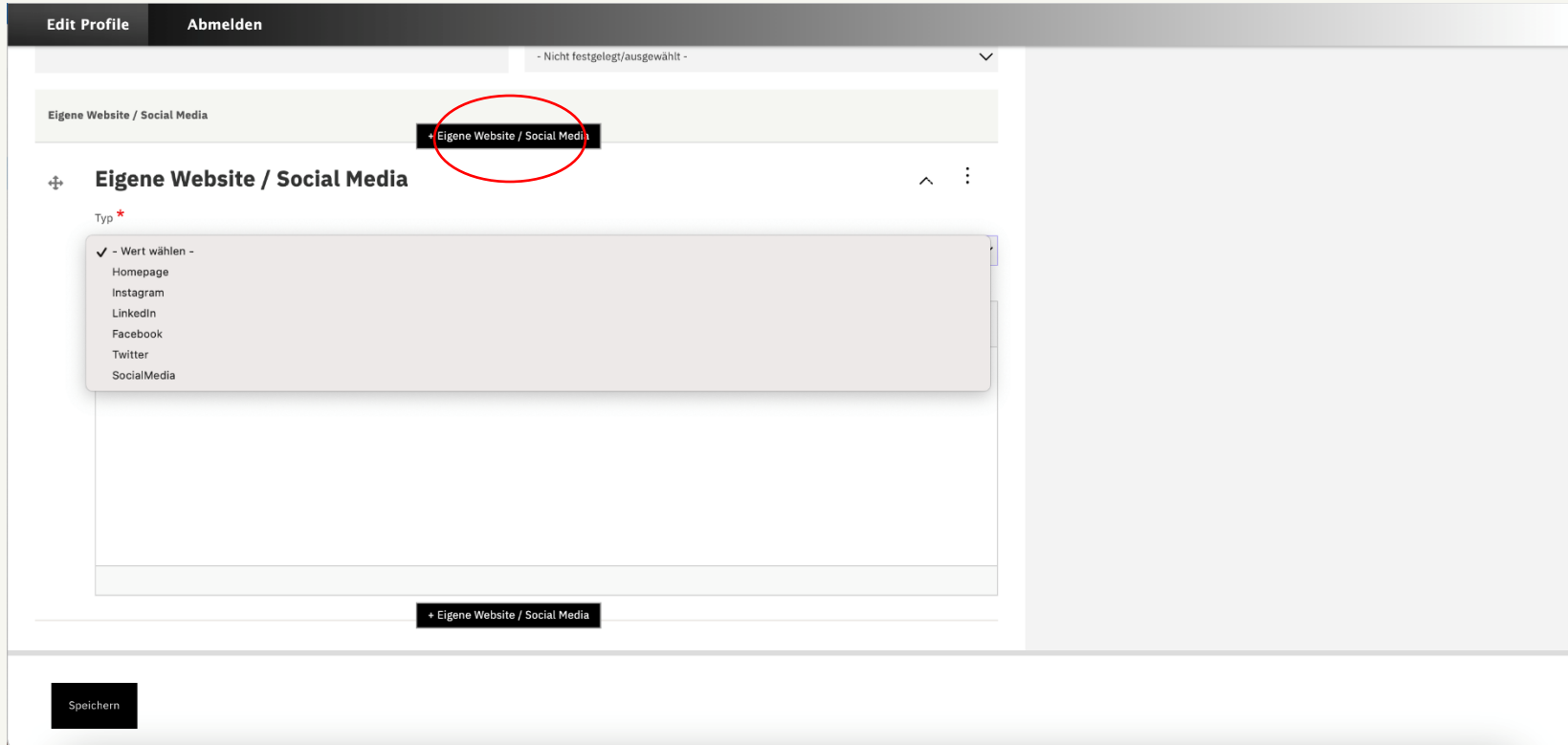
At the bottom of the modal, there are two buttons: "Auswählen und speichern" and "Auswählen und einfügen". The "Auswählen und einfügen" button is circled in red. In the background, the profile editing form is visible, showing fields for "Allgemein", "BILD", "Mail", and "Telefon".

Use "Select and insert" to insert the image as a profile picture.

Add your own website or social media channel

Click on the black field "+ Own website / social media"

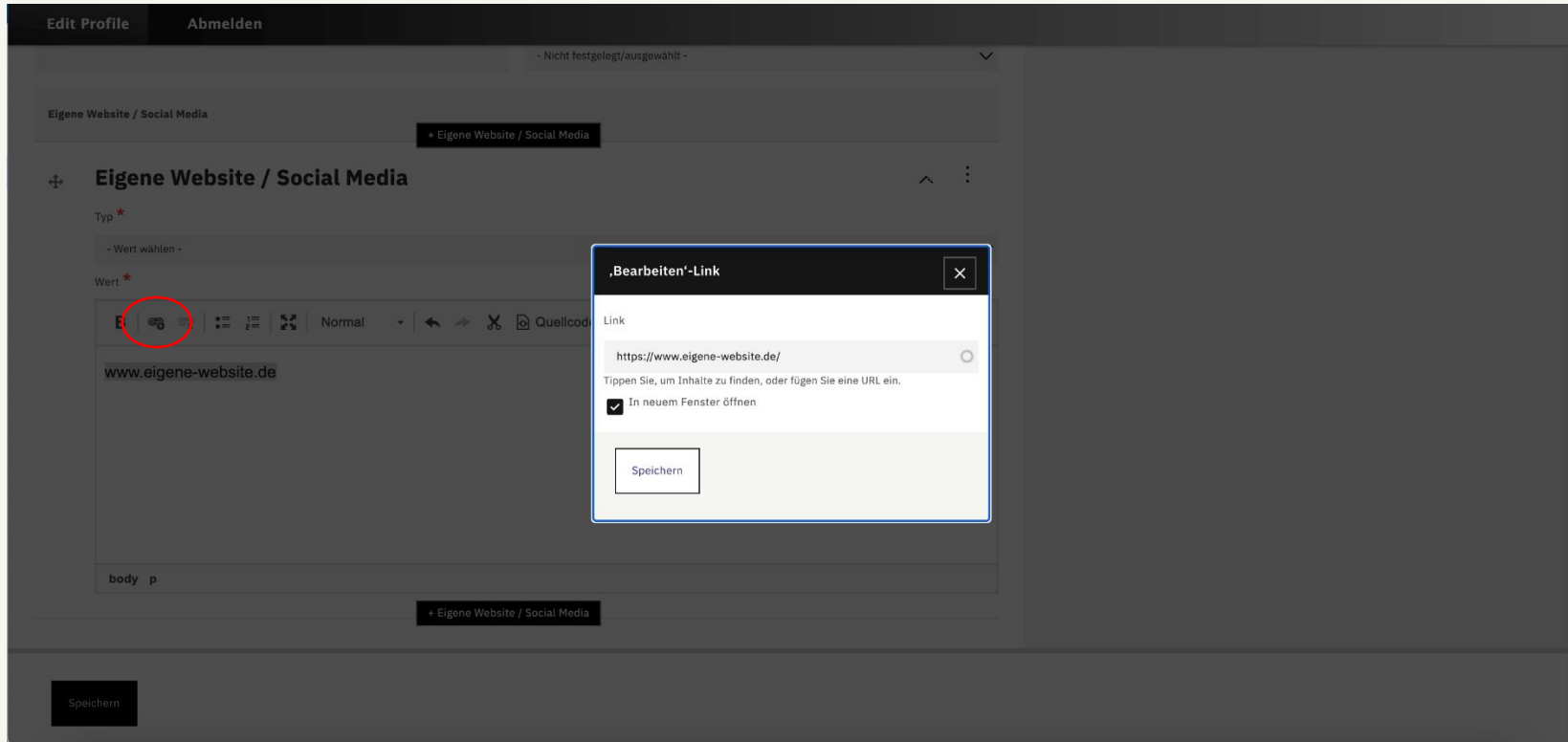
Select which type you want to link to.



Example: Add your own website

Write the desired text in the text field, e.g. www.eigene-website.de and highlight the text.

Then click on the "Link" symbol and insert the complete URL. As this is a link to external pages, you should check the "Open in new window" box.

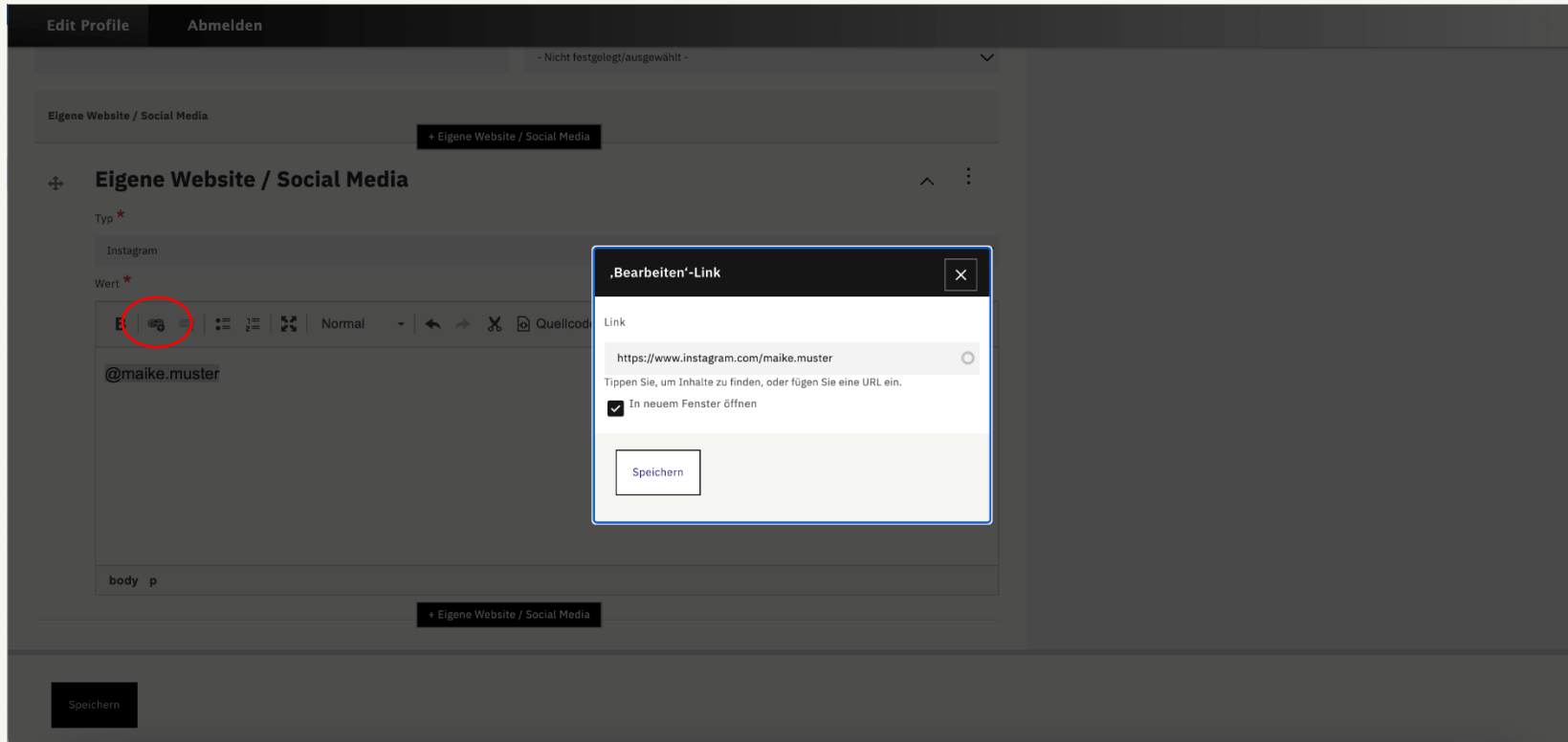


The screenshot shows a CMS editor interface. At the top, there are buttons for "Edit Profile" and "Abmelden". Below that, a dropdown menu shows "- Nicht festgelegt/ausgewählt". The main content area is titled "Eigene Website / Social Media" and contains a text field with the URL "www.eigene-website.de". A red circle highlights the "Link" icon in the editor's toolbar. A modal dialog titled ".Bearbeiten'-Link" is open, showing the URL "https://www.eigene-website.de/" in a text input field. Below the input field, there is a checkbox labeled "In neuem Fenster öffnen" which is checked. At the bottom of the dialog is a "Speichern" button. The main editor also has a "Speichern" button at the bottom left.

Example: Add Instagram channel

Write the desired text in the text field, e.g. your Instagram name @maike.muster and highlight the text.

Then click on the "Link" symbol and insert the complete URL to your Instagram account. As this is a link to external pages, you should check the "Open in new window" box.



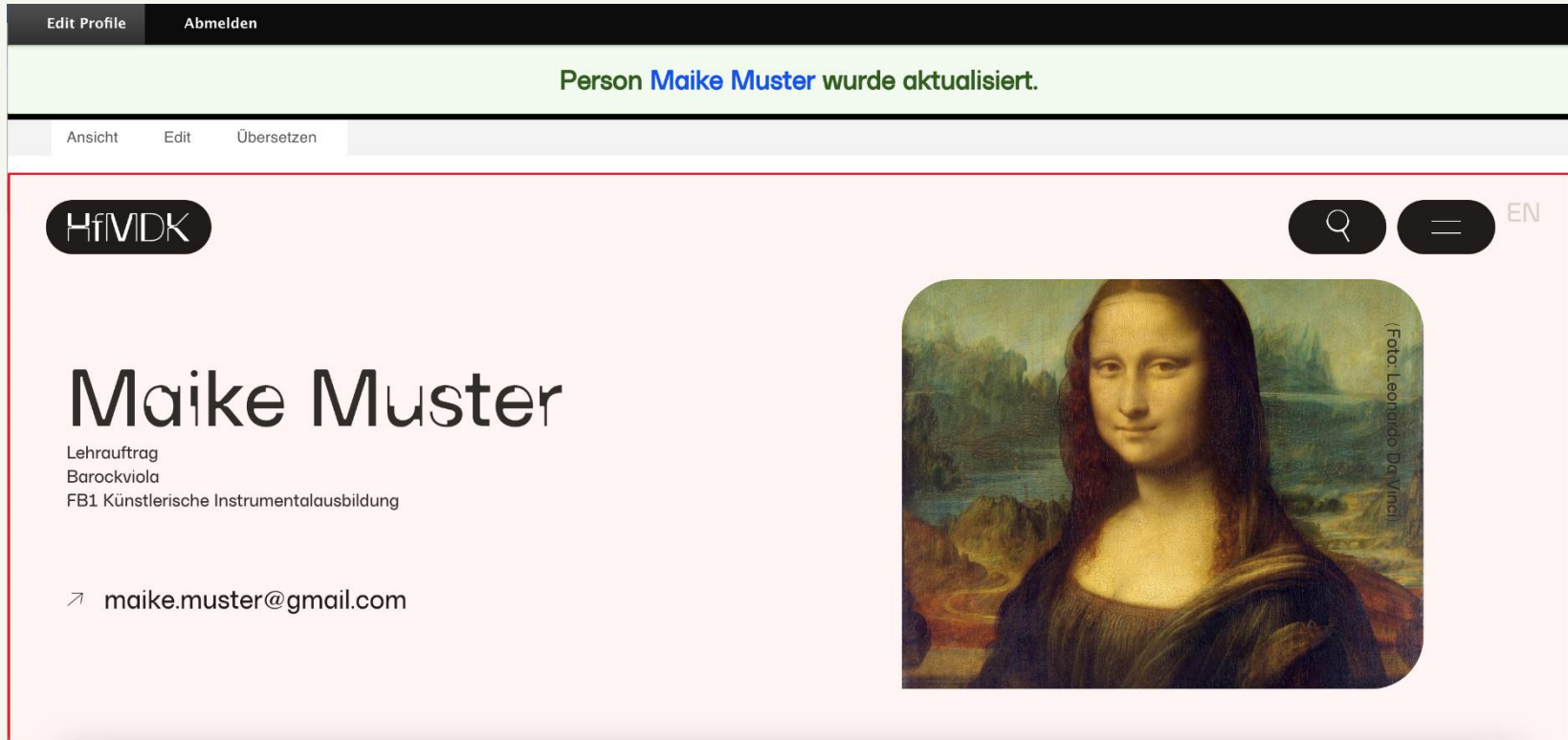
The screenshot shows a CMS editor interface for a profile page. At the top, there are tabs for "Edit Profile" and "Abmelden". Below this, there's a section for "Eigene Website / Social Media" with a "+ Eigene Website / Social Media" button. The main content area is titled "Eigene Website / Social Media" and contains a text field with the value "@maike.muster". A red circle highlights the "Link" icon in the text editor toolbar. A modal window titled ".Bearbeiten'-Link" is open, showing a text input field with the URL "https://www.instagram.com/maike.muster", a "Link" label, and a checked checkbox for "In neuem Fenster öffnen". A "Speichern" button is at the bottom of the modal. The bottom of the editor shows a "Speichern" button.

In between: Feel free to save and check the view

You can save the current changes at any time during editing.

Under "View" you can also check what your profile looks like before you publish it. You will then see a red frame and a red background on your profile. This will disappear as soon as you publish your profile.

Your profile in view mode (unpublished):



The screenshot shows a web interface for a user profile. At the top, there is a black navigation bar with "Edit Profile" and "Abmelden" in white text. Below this is a green banner with the text "Person **Maike Muster** wurde aktualisiert." in green. A white navigation bar contains "Ansicht", "Edit", and "Übersetzen". The main content area is framed in red and features the HfMDK logo, the name "Maike Muster", her title "Lehrauftrag Barockviola", her institution "FB1 Künstlerische Instrumentalausbildung", and her email "maike.muster@gmail.com". To the right is a large image of the Mona Lisa with a vertical credit "(Foto: Leonardo Da Vinci)" on the right side. Search and menu icons are visible in the top right corner of the profile view.

Adding further content

To add further content (e.g. a CV or more images), switch from "General" to "Content".

You can add modules there. The modules are displayed one below the other in your profile. The topmost module is always the "Personal information" (this is the data entered under "General").
were entered under "General". Below this, you can open the module library by clicking on the [...] in the black box.

Important: If you place a module above the "Personal information" and try to save it, an error message appears! error message appears! You must then drag the "Personal information" back to the top before you can save.

The screenshot shows the 'Edit Profile' interface for 'Maike Muster'. At the top, there are tabs for 'Ansicht', 'Edit', and 'Übersetzen'. Below this, a red error message box states: 'Error synchronizing username: an account with this username already exists.' The main content area is divided into two sections: 'Allgemein' (circled in red) and 'Inhalt' (circled in green). Under 'Allgemein', there is a 'Module' section with buttons for '+ Bild / Bild Slider', '+ Klickvorschläge', and '...'. Below this is the 'Personeninformationen' section, also with similar buttons and a 'Show all Module' button (circled in blue). On the right side, there is a 'Published' checkbox, a 'Nicht veröffentlicht' status, and a 'Personenredaktion benachrichtigen' section with a checked checkbox and a list of profile fields that can be edited by the redaction team.

Module library

The module library opens on the right-hand side. You can select various modules there, all of which have a brief explanation of what they are suitable for.

Click on the "+" to add a module and then fill it with content.

The screenshot shows a user profile editing interface. At the top, there are tabs for 'Edit Profile' and 'Abmelden'. Below this, the user's name 'Person bearbeiten Maike Muster' is displayed. The main content area is divided into 'Allgemein' and 'Inhalt' sections. A red error message states: 'Error synchronizing username: an account with this username already exists.' The 'Inhalt' section shows a 'Module' list with buttons for '+ Bild / Bild Slider', '+ Klickvorschläge', and '...'. Below this, the 'Personeninformationen' section is visible, also with similar buttons. On the right side, there is a 'Published' status and a 'Nicht veröffentlicht' section with a 'Zuletzt gespeichert: 25.10.2021 - 10:38' timestamp. Below this, there is a 'Personenredaktion benachrichtigen' section with a checked checkbox and a list of fields to be filled out: 'Titel, Vorname und Nachname', 'Rolle/Funktion', 'Statusgruppe (Lehrende, Studierende, Verwaltung)', 'Bei Lehrenden: Fach oder Instrument, Fachbereich', 'Bei Studierenden: Studiengang, Hauptfach oder Instrument', and 'Bei Personen der Verwaltung: Abteilung oder Einrichtung'. A note below the list says: 'Wenn Sie diese Angaben ändern möchten, setzen Sie bitte hier den Haken, um die Personenredaktion zu benachrichtigen. Ein/e Redakteur/in wird sich für die Änderung bei Ihnen melden.' At the bottom left, there is a 'Speichern' button. On the right side, an 'Add Modul' overlay is open, showing a search bar 'Schlagwort oder manuell.' and a grid of module options. The 'Text' module is highlighted, with a description: 'Für alle Fließtexte. Kann mit Absätzen und Zwischenüberschriften weiter'. Other visible modules include 'Klickvorschläge', 'Gliederungsüberschrift', 'Text Akkordion', and 'About'.

Available modules under "Contents" (Part 1)

Note: These instructions do not deal with each module individually in detail, but present the central functions of the modules. Many modules contain help on how to complete them. If there are more queries about modules, we will add further instructions.

News carousel

Shows selected news articles (by keyword or manually). You can view existing news articles from the HfMDK in your profile that concern you or that you would like to recommend. You cannot create your own new news articles.

Event list

Shows selected HfMDK events (by keyword or manually). You can use existing public events of the HfMDK in your profile that you want to participate in or recommend. You cannot create new events of your own.

Click suggestions

A list of links, either to other pages on the HfMDK website or to external pages.

Section heading

Section heading.

Text

For all continuous texts, e.g. a CV.

Text accordion

Expandable text elements for clearly structuring longer texts.

Available modules under "Content" (Part 2)

Curriculum vitae

For creating a tabular curriculum vitae.

Citation

A citation has a field for the text and a field for the source. Quotation marks are set automatically.

Picture / Picture slider

You upload one or more images here, similar to your profile picture. You must specify the "single image format" and, in the case of several images, select whether a gallery or an image stack should be displayed.

If you upload several images to the module, a gallery is automatically created. You can give each image a give each image its own caption.

Video

Videos from YouTube or Vimeo can be embedded here. You can also upload shorter videos directly directly. However, embedding is the recommended option!

Audio

You can publish audio contributions (podcasts, audio samples) in your profile with this module.

Download

You can make a (PDF) file available for download, e.g. a CV or sedcard. Similar to the profile picture, you first upload the file and can then edit the title and description text.

Caution:

For all content that you post in your profile, make sure that you have the necessary rights for use and publication!

Add news or event

To add a news item or an event from the database on the HfMDK website, select the "News carousel" or "Event list" module. the "News carousel" module or the "Event list" module.

In both modules, you can set whether articles are to be displayed by keyword or by manual entry. should be displayed. If you want to display individual posts, we recommend **manual selection**.

Start by entering the title in **the corresponding field** and suggestions will be made.

The screenshot displays the 'Add Modul' interface in a dark theme. On the left, the 'News-Karussell' module is being configured. A dropdown menu for 'Automatisch oder manuell?' is set to 'Manuell' and is circled in red. Below it, a search field for 'Beiträge' contains the text 'for' and is circled in green. A dropdown menu below the search field shows suggestions: 'Forschungsförderung für Lehrende', 'Walter H. Krämer-Förderpreis 2021 für Nora Solcher', and 'Forschung an der Kunsthochschule: Symposien im Sommersemester'. A 'Speichern' button is visible at the bottom left. On the right, a preview of the 'News' module shows a 'News-Karussell' section with two article thumbnails. Below it, the 'Kalender' module shows a calendar view with events for 17.11. and 18.11.

Adding texts (from Word)

In the "Text", "Text accordion", "CV" and "Quote" modules, you can copy and paste content from a Word document, for example.

If you do this, the program will ask you whether you would like to have the text cleaned up. **Make sure you agree to this** - otherwise you will transfer incorrect formatting from Word and the text will not look good in your profile.

Der Text, den Sie einfügen möchten, scheint aus MS-Word kopiert zu sein. Möchten Sie ihn zuvor bereinigen lassen?

Abbrechen

Ok

Subheadings and links in the text

In the "Text", "Text accordion", "CV" and "Quote" modules, you can format subheadings and set links.

Select the desired text. To link, click on the "Link" symbol and then insert the link to an external page - or select a subpage of the HfMDK website by typing in a page title. To set a subheading, select "Heading 4" under Format.

The screenshot displays the HfMDK profile editor interface. On the left, the 'Edit Profile' and 'Abmelden' buttons are visible. The main content area shows a 'Text' module with a rich text editor. The editor includes a toolbar with icons for bold, italic, underline, link, and unlink. A dropdown menu for 'Absatzformat' (Paragraph Format) is open, showing options for 'Normal' and 'Überschrift 4' (Heading 4). The text in the editor is 'Maike Muster wurde in Mü amet, consetetur sadipscit invidunt ut labore et dolore. At vero eos et accusam et kasd gubergren, no sea ta amet. Lorem ipsum dolor sit ame consetetur sadipscing elit, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. At vero eos et accusam et justo duo dolores et ea rebum. Stet clita kasd gubergren, no sea takimata sanctus est Lorem ipsum dolor sit amet.' Below the editor is a 'Speichern' (Save) button. On the right, a 'Personenredaktion benachrichtigen' (Notify Person Management) dialog box is open, with a checked checkbox and a list of fields to be notified: 'Titel, Vorname und Nachname', 'Rolle/Funktion', 'Statusgruppe (Lehrende, Studierende, Verwaltung)', 'Bei Lehrenden: Fach oder Instrument, Fachbereich', 'Bei Studierenden: Studiengang, Hauptfach oder Instrument', and 'Bei Personen der Verwaltung: Abteilung oder Einrichtung'. Below the list is a note: 'Wenn Sie diese Angaben ändern möchten, setzen Sie bitte hier den Haken, um die Personenredaktion zu benachrichtigen. Ein/e Redakteur/in wird sich für die Änderung bei Ihnen melden.' On the far right, an 'Add Modul' (Add Module) panel is open, showing a search bar for 'Schlagwort oder manuell.' and a list of modules. The 'Text' module is highlighted, with a description: 'Für alle Fließtexte. Kann mit Absätzen und Zwischenüberschriften weiter'. Other modules visible include 'Text Akkordion', 'Zusätzliches Lehrangebot', 'Stipendien, Bafög und Fördermöglichkeiten', 'Vorlesungsverzeichnis', 'Onlinebewerbung und Termine', and 'Gliederungsüberschrift'.

Delete a module

Click on the dots at the top right of a module and then on "Remove". You will then be asked whether you really want to remove the module and must confirm this again.

The screenshot shows a web editor interface with a text module being edited. The module's top right corner features a red circle around the 'Einfügen' (Insert) button. The 'Add Modul' panel on the right lists several module options:

- Vorlesungsverzeichnis**: Stipendien, Bafög und Fördermöglichkeiten, Zusätzliches Lehrangebot
- Klickvorschläge**: Eine Liste mit Links, Überschrift und Link-Texte sind frei definierbar.
- Gliederungsüberschrift**: Abschnittsüberschrift, die als Ankerpunkt für die In-Page-Navigation gesetzt werden
- Text**: Für alle Fließtexte. Kann mit Absätzen und Zwischenüberschriften weiter
- Text Akkordion**: Aufklappbare Text-Elemente zum übersichtlichen Strukturieren von längeren
- Lebenslauf**: Zum Anlegen eines tabellarischen Lebenslaufs bzw. einer Vita.
- Zitat**: Zitate beleben einen Text und vermitteln persönliche Meinungen und Haltungen.

Publish profile

Save your last change and check again via "View" whether you are satisfied with your profile.

If so, activate the "published" checkbox and save again.

Your profile is now published on the HfMDK website.

The screenshot shows the 'Edit Profile' interface for a user named Maika Muster. The top navigation bar includes 'Edit Profile' and 'Abmelden'. Below the user name, there are three tabs: 'Ansicht', 'Edit', and 'Übersetzen', with 'Edit' selected and circled in blue. The main content area is divided into two columns. The left column is titled 'Allgemein' and contains fields for 'Language' (set to German), 'Pronomen', and a 'BILD' section with a placeholder image of the Mona Lisa. The right column contains a 'Published' checkbox, which is circled in red, and a 'Nicht veröffentlicht' status. Below this, there is a section for 'Personenredaktion benachrichtigen' with a checkbox and a list of fields that cannot be edited by the user. At the bottom left, a 'Speichern' button is circled in green.

Person bearbeiten Maika Muster

Ansicht Edit Übersetzen

Allgemein Inhalt

Language
German

Pronomen

Sie können hier angeben, mit welchen Pronomen Sie bevorzugt angesprochen werden möchten. Auf Ihrem Profil erscheint dann der Satz "Vorname Nachname verwendet die Pronomen xxxxx." Wenn Sie das Feld leer lassen, erscheint keine Information zu den von Ihnen bevorzugten Pronomen auf Ihrem Profil.

Ich verwende keine Pronomen

BILD

Published

Nicht veröffentlicht
Zuletzt gespeichert: 25.10.2021 - 11:29
Author: simplesamphp_auth_druTest@staff.hfmdk-frankfurt.de

Personenredaktion benachrichtigen

Personenredaktion benachrichtigen

Folgende Angaben in Ihrem Profil können Sie **nicht** selbst bearbeiten:

- Titel, Vorname und Nachname
- Rolle/Funktion
- Statusgruppe (Lehrende, Studierende, Verwaltung)
- Bei Lehrenden: Fach oder Instrument, Fachbereich
- Bei Studierenden: Studiengang, Hauptfach oder Instrument
- Bei Personen der Verwaltung: Abteilung oder Einrichtung

Wenn Sie diese Angaben ändern möchten, setzen Sie bitte hier den Haken, um die Personenredaktion zu benachrichtigen. Ein/e Redakteur/in wird sich für die Änderung bei Ihnen melden.

Speichern

Information that you cannot change yourself

You are not allowed to change some of the data in your profile yourself. centrally. If you have a change request for this data, please check the box next to "Notify editorial team" - we will then contact you.

Please understand that such a change cannot always be implemented immediately. However, we process all change requests in the order in which they are received.

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